



## Privacy Policy

This policy applies to World Green Hub community and all entities affiliated with World Green Hub Ltd. including Aile School

2024-2025

Date of next formal review, Sept 2025

### **Approved by**

Mr. Ahmed Kazzaz, Founder and Director of World Green Hub Ltd.

Dr. Farah Dheyab, Person of Significant Control and Aile School's Founder

Mr. Mohammed Al-Hashimi, Aile School Chairperson of The Governing Body



World Green Hub Ltd.  
Adaptive Learning

## World Green Hub Philosophy

### Unleashing Potential in a Sustainable World...

World Green Hub Ltd. is a learning provider organization deeply integrated with green hubs worldwide, World Green Hub educational philosophy is driven by a commitment to develop responsible, informed, and active Earth stewards, who will lead with empathy, innovate with purpose, and navigate the complexities of life with an unwavering ethical compass. In doing so, World Green Hub serves as a beacon of progressive education for a sustainable and inclusive world.

**Vision:** A future where education transcends boundaries and transforms lives, driven by the innovative hybrid approach that challenges conventional paradigms, fostering a global community of empowered and socially and environmentally conscious individuals.

**Mission:** World Green Hub has the mission to forge an educational environment that not only responds to the unique needs of the present and future generations but also empowers students to flourish in a world marked by continual change and innovation.

**Belief:** World Green Hub centers around the creator and sustainer of the universe. This fundamental belief sets World Green Hub goals and guides its actions, fostering responsibility towards the environment and humanity. It inspires World Green Hub to uphold values of compassion, empathy, and integrity in all aspects of education and community life.

**Aim:** World Green Hub aims to deliver an extraordinary and enriching educational experience by leveraging technology and artificial intelligence to emulate the education of the future. World Green Hub's vision centers on adaptive learning, empowering students to excel, innovate, and contribute to a more sustainable world.

World Green Hub is committed to provide an adaptive, sustained and quality education that is tailored to individual student needs and nurtures students both intellectually and as global citizens, with a strong emphasis on inclusivity, flexibility, and safeguarding. This privacy policy seeks to ensure fair and transparent procedures that align with World Green Hub's vision, mission, belief, goals and values.

World Green Hub, and affiliated entities are obligated to prioritize a privacy policy that fosters an educational environment where privacy and security of personal information is paramount.

## 1. Introduction

- 1.1. This policy outlines how World Green Hub Ltd. gathers, utilizes, and divulges personal data concerning students and their families.
- 1.2. We, World Green Hub Ltd. are steadfast in our commitment to uphold and honor your privacy, as well as that of your child. In this privacy policy, when we mention "we," "us," "our," "School," or "World Green Hub," we are referring to the educational organization or service utilized, being utilized, or previously used by you or your child through our platform.
- 1.3. This policy applies to all users on the World Green Hub Platform, including prospective students and their families, admission staff, support staff, educational faculty involved in the admissions and learning process, and entities affiliated with World Green hub Ltd.
- 1.4. This privacy policy delineates the framework within which we handle any personal data obtained from you or your child, as well as the data you provide to us. Additionally, a privacy policy for our students is accessible on our website.
- 1.5. We urge you to thoroughly peruse the following to comprehend our perspectives and methodologies concerning the personal data of you and your child, and how we intend to manage it.
- 1.6. We adhere to all relevant data protection laws and regulations, including the General Data Protection Regulation 2016/679 and the Data Protection Act 2018. In light of the evolving landscape post the UK's departure from the European Union, we continuously adapt our practices to align with the latest Data Protection Legislation. For regulatory purposes, we function as the data controller at World Green Hub.

## 2. Personal Data Collection

We gather the subsequent types of personal information for parents and students at World Green Hub:

- Contact details, encompassing names, addresses, email addresses, and phone numbers of students and their parents/guardians.
- Digital copies like scan or screen shots of Passports or National IDs of students and their parents/guardians.
- Date of birth, year group, level group, and photographic records of students.
- Academic transcripts, examination outcomes, and school appraisals of students.

- Digital copy documentation of learning efforts or evidence of acquired skills.
- Medical and health data pertinent to students.
- Attendance records.
- Reports and disclosures concerning safeguarding and child protection.
- Records detailing special educational needs.
- Information on behavioral patterns and disciplinary actions.
- Bank particulars of parents/guardians for processing school fee payments.
- Technical data, such as the Internet Protocol (IP) address utilized to connect your device to the Internet, browser specifications, time zone configurations, browser plug-in types and versions, as well as operating system details.

### **3. How We Use Information and Personal Data**

We employ various sources of information and personal data to enhance our educational services and ensure the safety and well-being of our students. Here's how we utilize this data:

- 3.1** Provide education services and monitor academic progress: We utilize personal information to deliver educational services to your child and monitor their academic progress effectively.
- 3.2** Ensure student safety: This includes maintaining emergency contacts and other pertinent information to safeguard the welfare of your child.
- 3.3** Compliance with legal obligations: We adhere to legal requirements for record-keeping and reporting, ensuring transparency and accountability.
- 3.4** Assess and enhance education services: We analyze personal data to assess and improve the quality of our education services continually.
- 3.5** Process payments: Personal information may be used for processing payments related to school fees.
- 3.6** Communication: We may use personal data to send communications regarding your school or green hub news, events, or activities to keep parents and students informed.
- 3.7** Promote objectives: Utilizing personal information, to promote the objectives and interests of our learning approach, ensuring efficient management and adherence to legal obligations.
- 3.8** Information storage: Personal data is securely stored on our chosen management information system.

**3.9 ID system:** Your child's photograph may be utilized as part of a manual ID system within the management information system.

**3.10 Resolution of queries and disputes:** We manage any queries or disputes ensuring timely resolution.

**3.11 Enforcement of terms:** Personal information may be used to enforce our terms of use or any other contract we have with you, including the parent contract.

- Contacting you regarding inquiries about securing a place at one of our schools. This may involve personal outreach from our Admissions Team, dispatching prospectuses via post or digitally, or arranging and confirming visits.
- Providing information about additional services, such as open events or green hubs activities and services, to parents whose children are registered with the network of green hubs. These offerings are integral to the holistic education and development of your child.
- Keeping parents informed of key school and green hubs updates and forthcoming events, even after their child has graduated from our institution.
- Conducting surveys via email as part of our Voice of the Parent initiative, which serves as a tool for enhancing our school's performance.
- Adhering to government and regulatory guidelines, ensuring compliance with established standards.

**3.12** We rely on software applications and technological solutions to manage personal data effectively. These encompass the management information system, virtual learning environments, parental communication platforms, virtual network of green hubs, assessment tools, billing systems, and coordination of after school activities and excursions. We meticulously select and vet third-party providers to ensure the security of personal data. Noteworthy systems utilized include Century, Moodle, HumHub, Google, Microsoft, and others. For further insights into our technological infrastructure, please reach out to our [IT Team](#).

We utilize the information you furnish to us as necessary to fulfill our contractual obligations and provide you with requisite information and services. Additionally, we are mandated by law to maintain certain records, such as admissions and attendance registers, pupil files, records of behavioral sanctions, and annual reports on pupil progress and attainment.

There may be instances where we handle sensitive personal data, necessitating heightened standards of care to prevent unauthorized access.

Such data processing occurs under specific circumstances, including explicit written consent, legal obligations, public interest considerations, safeguarding measures, and health-related concerns.

#### 4. Information Collected from Our Website

The information gathered from our website serves legitimate interests, including:

- Contacting individuals who have submitted inquiries via our online form.
- Registering parent and student account on the platform, processing school admission, subscribing for programs and services through our platform, and signing up for membership on the network of Green Hubs.
- Administering and maintaining our website, including troubleshooting and data analysis.
- Enhancing user experience by optimizing website content and functionality.
- Facilitating participation in interactive features and ensuring website security.

#### 5. Information Received from Other Sources

We may consolidate information obtained from various sources to serve the aforementioned purposes. This may involve integrating data from social services, health practitioners, or public authorities to support child protection or special educational needs initiatives. Additionally, we leverage software applications and technology to process medical information, ensuring comprehensive care and safety for you and your children.

For further clarifications on our data processing practices, particularly concerning sensitive personal data, please liaise with our [IT Team](#).

#### 6. When We Disclose Information

In pursuit of the legitimate interests outlined above, we may share personal information with various entities, including but not limited to:

- World Green Hub Ltd. in the UK;

- Local authorities, education bodies (e.g., Ofsted), the Department for Education, SEN coordinators, social services, or law enforcement if safeguarding concerns arise regarding your child;
- Examination boards (e.g., AQA, Cambridge Assessment, OCR, Pearson, WJEC) for exam administration;
- UK Visas and Immigration, if applicable to non-British students;
- Business partners, professional advisors, affiliated schools or green hubs you or your child registered with;
- Debt collectors, suppliers, and subcontractors for contractual performance;
- Credit reference agencies for assessing credit scores as required by contractual agreements;
- Compliance with legal obligations, enforcement of terms of use or parents' contract, and fraud protection, including sharing information with relevant companies and organizations.

## 7. Where We Need to Obtain Your Consent

- **Marketing:** We refrain from marketing services without your explicit consent. You reserve the right to opt out of using your contact details for marketing purposes.
- **Photo Consent:** Specific permission via our Photo Consent Form is requested before using photos of your child.
- **Race, Religion, or Ethnicity:** Disclosure of your child's race, religion, or ethnicity is optional. If provided, this information is solely used for school management, equal opportunities monitoring, and providing information about additional services or religious activities.

## 8. Data Sharing

We only share personal information with third parties when essential for legitimate academic, health, and safety purposes, including:

- Other schools during admissions and transfers.

- Green Hubs for the integration of the comprehensive application of the hybrid learning approach.
- Exam authorities for registrations and certifications.
- Health authorities for mandated reporting and student well-being collaboration.
- Local Council Authorities for safeguarding and children missing in education.
- Technology providers for educational software and platforms.
- Auditors and advisors for quality assurance.

We mandate that third parties maintain appropriate security measures and refrain from unauthorized use of data.

## 9. Data Security and Retention

We uphold robust technical and organizational measures to safeguard personal data, retaining records in accordance with legal mandates and internal policies.

## 10. Data Subject Rights

Parents and students possess several rights under data protection laws, including:

- Right to Correction: Rectification of inaccurate personal data.
- Right to Erasure: Deletion of personal data under specific circumstances.
- Right to Restriction: Limited processing of personal data in certain scenarios.
- Right to Request Transfer: Receipt of personal data in a structured, machine-readable format.
- Right to Object: Raise objections to specific processing activities.
- Right to Object to Marketing: Opt-out of direct marketing.
- Right to Complain to the ICO: Lodge complaints with the Information Commissioner's Office.
- Right to Request Access: Access to personal data held by the school.



Should you have any requests or concerns regarding the processing of personal data, please reach out to our [IT team](#). They can assist you with any inquiries or requests for data access.

## 11. Changes to This Notice

Updates to this notice may occur periodically, and the latest version will always be available on our website.

## 12. Contact Information

- IT Team World Green Hub Charles Street, Glasgow, Scotland, UK, G21 2PX.
- Contact Form Information submitted via our contact form is forwarded to our organization email hosted by iFastNet. iFastNet is registered with the Information Commissioner's Office's Register of Data Controllers under number A8382659. For more details, refer to their [Privacy Policy](#).
- Submissions through the contact form are solely retained for admissions purposes and are never utilized for marketing or shared with external parties.

## 13. Google Analytics

Google Analytics is employed for anonymous reporting of site usage. No personalized data is stored. If you wish to opt out of Google Analytics tracking, please use the provided link for [Google Analytics Opt-out](#).

## 14. Embedded Content

Pages on our site may feature embedded content from external sources such as YouTube videos and links. These sources may collect data, use cookies, embed third-party tracking, and monitor interactions with the content. Below are the services we utilize:

- **Facebook:** Refer to Facebook's [Privacy Policy](#) for details.
- **X:** See X's [Privacy Policy](#).
- **YouTube:** View YouTube's [Privacy Policy](#).
- **TikTok:** Explore TikTok's [Privacy Policy](#).

## 15. Who Has Access to Your Data

For registered clients, personal information may be accessed by our system administrators and supporters when necessary for support purposes.

## 16. Third-Party Access to Your Data

We do not share personal data with third parties except for limited data sharing required to provide our services.

## 17. How Long We Retain Your Data

Metadata from admissions forms or enquiries is retained until requested otherwise. We adhere to regulatory requirements for student data retention, typically maintaining pupil records until age 23, even if they change schools.

## 18. Security Measures

Our site uses SSL/HTTPS protocol to encrypt user communications with servers, ensuring data integrity and preventing unauthorized access. In the event of a data breach, system administrators will take immediate action to safeguard system integrity and notify affected users.

## 19. Privacy Notice for Students

### 18.1. Introduction

World Green Hub Ltd. is dedicated to safeguarding your privacy. This notice elucidates how World Green Hub and school collects, utilizes, and shares information about you.

### 18.2. Personal Information We Collect

We collect the following personal information of you through our platform, which may host, but not limited to the Word Green Hub sites, and Aile School Learning Management System,:

- Full Name, place & date of birth, year grade, learning level, student National ID or Passport, nationality, and photograph.
- Contact details: address, email, phone numbers.

- Academic records, test results.
- Documentation of learning efforts or evidence of acquired skills on the platform.
- Medical & welfare information relevant to schooling and learning activities.
- Attendance and behavior records.
- Virtual and on site session recordings.
- Virtual or written documentation of the activities run by green hubs or other services offered to integrate to the planned curriculum.

### **18.3. How We Use Your Information**

We utilize your information for various purposes, including:

- Providing education services tailored to your needs.
- Monitoring your academic progress and identifying any special requirements.
- Ensuring your health, safety, and welfare while on program.
- Assessing and enhancing your education services and curriculum.
- Fulfilling our legal obligations for record-keeping and reporting.

### **18.4. How the School Uses Your Information**

The information provided by you and your parents is crucial for School to deliver the services and support you require. School is obligated by law to maintain registers, personal files, behavior records, and provide progress reports.

Furthermore, School use your information to advance the objectives and interests of our learning approach, ensuring efficient management and compliance with legal obligations. Your photograph may also be used as part of a manual ID system, aligning with our legitimate interests.

### **18.5. Sensitive Personal Data**

Sensitive personal data pertaining to your health and well-being is handled with utmost care. We may retain such information to fulfill legal obligations, identify

medical issues, provide healthcare, or safeguard your vital interests. Additionally, we may employ software applications and technology for these purposes.

#### **18.6. Where We Need Your Consent**

We will seek consent from you or your parents (and from you directly if you are 12 or older) before using any photographs of you in our marketing materials. You and your parents have the right to withdraw this consent at any time. Details regarding your race, religion, or ethnicity are optional, and you can request deletion of this information.

#### **18.7. Transfer of Personal Information Outside the Country**

Your information may need to be transmitted and stored outside the UK, or your country of residence, primarily if our suppliers store data internationally. We take all necessary required steps to ensure the security of your information.

#### **18.8. Data Sharing**

We only share your information when necessary for academic, health, and safety purposes. This may include sharing with your parents/guardians, other schools during transfers, health providers for medical needs, exam authorities for registrations, and technology providers for educational purposes. Upon your parent consent we may share with administrators, mentors, shadow teachers, or coaches of green hubs.

#### **18.9. Data Security and Retention**

We employ appropriate security measures to safeguard your personal information. Records are retained in compliance with legal requirements and our internal policies.

#### **18.10. Your Data Rights**

You have the right to request access to your personal data on World Green Hub sites and platform, and to request correction, deletion, restriction, or portability of your information as per data protection laws. Please contact our [IT Team](#) with any concerns or requests.

### 18.11. Changes to This Notice

This notice may be updated periodically, with the current version available on our website.

### 18.12. Contact Information

- IT Team: [it@worldgreenhub.com](mailto:it@worldgreenhub.com)
- Senior Management Team: [contact@worldgreenhub.com](mailto:contact@worldgreenhub.com)

## 19. Online Learning Privacy Notice

### 19.1. Introduction

World Green Hub and School is committed to protecting your privacy, particularly during online learning activities. This notice elucidates how we collect, utilize, and share information about you in the context of online learning.

### 19.2. Uses Made of the Information

To ensure the effective delivery of educational content and to enhance the online learning experience, our Digital Learning Platform (Moodle DLP) processes personal data in various ways, including:

- Conducting live, interactive lessons and tutorials with teachers and peers.
- Facilitating live video calls and tutorials.
- Enabling online chat services.
- Organizing one-on-one sessions between teachers and students, especially for special educational needs, High School, IGCSE, A Level, AP, or IB support program.
- Encouraging pupil-to-pupil interaction.
- Peer review sessions for quality assurance of teaching content.
- Making and storing recordings of remote classes on the DLP.

- Opening virtual funnel with green hubs to sustain continuous hands-on learning experience. This can be through emails, news, blogs.
- Participation of green hubs in virtual activities of the planned curriculum for a comprehensive application of the hybrid learning approach. This can be through events, chats or interactive sessions.

### **19.3. Basis of Processing**

The school's processing of personal data via the DLP is essential for its legitimate interests, including:

- Delivering educational services and monitoring students' progress.
- Promoting the school's objectives and ensuring efficient management.
- Safeguarding students' welfare and providing pastoral care during online learning activities.

Certain activities carried out via the DLP are necessary to fulfill the school's legal rights, duties, or obligations, such as those outlined in contracts with staff or parents.

### **19.20. Third-Party Software Platforms**

We utilize third-party software platforms like Google, Microsoft, Moodle, and to facilitate our Learning Approach. Please refer to the privacy notices and terms provided by these third parties for details on data collection, use, and retention. This notice specifically outlines how the school utilizes personal data for its DLP.

### **19.21. How Long We Keep Personal Information**

Recordings made during online learning sessions will be retained as long as the DLP is maintained, and thereafter in accordance with the retention policy.

### **19.22. Questions**

If you have any inquiries about this supplementary privacy notice, please contact the School's Senior Management Team.

### 19.23. Changes to This Policy

The school reserves the right to update this supplementary notice at any time, and you will be notified of any material changes.

### 19.24. Contact Information

- **IT Team:** [it@worldgreenhub.com](mailto:it@worldgreenhub.com)
- **Senior Leadership Team:** [adminstartion@worldgreenhub.com](mailto:adminstartion@worldgreenhub.com)
- **Senior Management Team:** [contact@worldgreenhub.com](mailto:contact@worldgreenhub.com)

## 20. Network of Green Hubs Privacy Notice

### 20.1. Introduction

The Virtual Network of Green Hubs serves as enterprise social networking platform connecting parents with green hubs worldwide, providing services for hands-on experiences and on-site activities for students' of affiliated schools to complement our personalized curriculum and offer a holistic approach to hybrid learning. The network will also facilitate communication, collaboration, and community-building within our affiliated educational institutions including Aile school. This policy applies to all parents, students, staff, and any affiliated persons who are granted access to the network.

### 20.2. General Principles

Network of Green Hubs is to be used for educational, professional, school, home schooling, and world school-related purposes only. The platform is available to students through their parents accounts only. All users must adhere to the same principles of safety, privacy, and security on the network as they would during online learning interactions.

**This supplementary notice is applied alongside Green Hubs Term of Use Policy.**

We will gather the subsequent types of personal information for parents and students who utilize the network:

- Encompassing names, place of residence, email addresses, and phone numbers of parents/guardians.

- Name, Year group, level group, school, interests, hobbies of a student.
- Student & parent photo for public identification.
- Documentation of educational, cultural, and social activities posted through green hubs.
- Information on behavioral patterns and virtual activities on the network.
- Bank particulars of parents/guardians for processing subscription fee payments.
- Technical data, such as the Internet Protocol (IP) address utilized to connect your device to the Internet, browser specifications, time zone configurations, browser plug-in types and versions, as well as operating system details.

### **20.3. Uses Made of the Information**

To facilitate enriching experiences and ensure a seamless integration of hands-on activities with our curriculum in a safe and secure global environment, our network processes personal data for various purposes, including but not limited to:

- Processing user account on the platform to connect parents/guardians and students with green hubs worldwide and offer on-site activities to assure hands-on experiences for sufficient personal learning experience.
- Enhancing the learning journey through personalized & sustainable curriculum activities by engaging with learning and social activities within green hubs worldwide.
- Providing a platform for interactive engagement and communication between parents, educators, and green hub coordinators.
- Keeping you informed of green hubs services like on-site events, workshops, and activities that complement the curriculum and promote environmental awareness. Also email you with updates or announcements regarding functionalities, Wall/profile posts, or other features, including security updates, when necessary or reasonable for their implementation.
- Offering guidance to parents while searching for the suitable green hub, and supporting parents to engage student with knowledgeable, sustainable and fruitful activities.



## 20.4. Third-Party Software Platforms

We utilize third-party software platforms like HumHub, Google, and other to facilitate network connection between parents and hubs. Please refer to the privacy notices and terms provided by these third parties for details on data collection, use, and retention.

## 20.5. User Responsibility

- Users are responsible for maintaining the confidentiality of their login information.
- Students will benefit from the service only through their parent's account and parents hold responsibility monitoring child's activity and information they share on the Network.
- Profile is only visible to others on the network. The profile standardly displays the name, country of residence, the school, grade or level, hobbies and interests, and profile photo. You may add other information to your user profile if you like.
- Any unauthorized access or use should be reported immediately to the IT Team.
- Users must respect the privacy of others, and sharing of personal information or digital material without consent from owner is strictly prohibited.
- The users should update profile info constantly, and has the right to access, rectify, or delete their information.
- Users should always be careful of what they post, World Green Hub is committed to maintaining the privacy of its users but cannot guarantee the security of any information posted on the platform.

## 20.6. Policy limitation

While users are encouraged to explore and engage with green hubs beyond the network, World Green Hub is not responsible for any activity linked outside the network. Activities linked outside the network may include, but are not limited to:

- Interactions with green hubs on social media platforms such as Facebook, Twitter, or Instagram.
- Participation in events, workshops, or forums hosted by green hubs on external websites.

- Engagement with content, discussions, or collaborations involving green hubs on third-party platforms or online communities.

Users should be aware that when they engage in activities linked outside the network, they may encounter different privacy policies, terms of use, and data handling practices set by those external platforms or sites. These platforms may have their own rules and regulations governing user behavior, content moderation, and data protection.

## 20.7. Network Monitoring

World Green Hub reserves the right to monitor Network activities for ensuring compliance with this policy and other policies. Admins on Newtok have access to private content posted, including private messages. The circumstances under which admins access private content may include:

1. **Investigation of Policy Violations:** Admins may access private content when there are suspected violations of the platform's policies or terms of service. This could involve reviewing messages or posts flagged by users or automated systems for inappropriate behavior, harassment, or other breaches of community guidelines.
2. **User Reports:** Admins may access private content in response to user reports regarding abusive or concerning behavior. In such cases, admins may need to review messages or communications to assess the situation and take appropriate action, such as warning or sanctioning users involved.
3. **Legal or Regulatory Requirements:** Admins may access private content when legally obligated to do so, such as in response to a valid court order, subpoena, or law enforcement request. This ensures compliance with applicable laws and regulations while safeguarding user privacy to the extent possible within legal constraints.

By clearly stating these circumstances in the platform's policies and terms of service, users can better understand the reasons behind admin access to private content and have confidence that their privacy is respected while maintaining a safe and respectful online environment.

The purpose of network activity monitoring includes:

1. **Policy Enforcement:** Monitoring network activities helps identify and address violations of the platform's policies, terms of service, and community guidelines. By proactively monitoring user interactions, admins can detect and address inappropriate behaviour, harassment, or other misconduct, promoting a positive and inclusive online community.

2. **Security:** Network monitoring helps detect and mitigate security threats, such as unauthorized access attempts, phishing attacks, or malware distribution. By monitoring for unusual or suspicious activities, admins can take prompt action to protect user data and prevent security breaches.
3. **User Support:** Monitoring network activities enables admins to provide timely assistance and support to users encountering technical issues, account problems, or other concerns. By monitoring user interactions and feedback, admins can identify common issues and address them proactively, enhancing the overall user experience.

## 20.8. How Long We Keep Personal Information

User data will be retained for the duration of the network's operation. However, users retain the right to delete their accounts and associated assets upon the conclusion of their subscription.

## 20.9. Questions

If you have any inquiries about this supplementary privacy notice, please contact:

- **IT Team:** [it@worldgreenhub.com](mailto:it@worldgreenhub.com)
- **Hubs Monitoring:** [hubs@worldgreenhub.com](mailto:hubs@worldgreenhub.com)
- **Senior Management Team:** [contact@worldgreenhub.com](mailto:contact@worldgreenhub.com)

## 20.10. Changes to This Policy

World Green Hub reserves the right to update this supplementary notice at any time, and you will be notified of any material changes.

## 21. GDPR

Your privacy is of paramount importance to us, and we aim to uphold GDPR standards. While residents worldwide can use our services, data processing may involve transfer and storage outside the UK. We ensure appropriate legal safeguards are in place to protect your data.

## 22. Your Rights

You have various rights concerning your personal information, including the right to access, correct, delete, object to processing, restrict processing, request data transfer, and lodge complaints with the [Information Commissioner's Office](#).

### **23. Cookies**

This site utilizes cookies – small text files placed on your machine to enhance your browsing experience. Cookies are instrumental in retaining user preferences, storing information for tasks like shopping carts, and providing anonymized tracking data to third-party applications such as Google Analytics. While cookies generally improve browsing, you have the option to disable them on this site and others. Consult your browser's help section for the most effective way to do so.

### **24. What is a Cookie?**

A cookie is a small file of letters and numbers stored on your browser or computer's hard drive, containing information transferred to your device. To learn more about cookies, visit [www.aboutcookies.org](http://www.aboutcookies.org).

### **25. About Our Use of Cookies**

Our sites employs cookies to distinguish you from other users, enhancing your browsing experience and allowing us to refine our site. By continuing to browse, you consent to our use of cookies.

When you visit our platform, we may automatically collect technical information, including your IP address, browser type, time zone setting, and more. We also gather information about your visit, such as URLs visited, page response times, and interactions.

### **26. Cookies We Use and Why**

- **Strictly Necessary Cookies:** Essential for website operation, enabling secure logins and e-billing services.
- **Analytical/Performance Cookies:** Recognize and count visitors, aiding in website improvement by analyzing user behavior.
- **Google Advertising Cookies:** Enhance Google Analytics with Display Advertiser features, collecting additional data for advertising purposes.
- **Functionality Cookies:** Recognize returning users, personalizing content, and remembering preferences.
- **Marketing Cookies:** Record website visits, pages viewed, and links followed to tailor website content and advertising.

## 19.20. Managing Your Preferences

You can manage your cookie preferences by clicking "Show details" to understand individual cookies and adjust settings. We may share information about your site usage with social media, advertising, and analytics partners.

Cookies play a crucial role in optimizing user experiences on websites. While necessary cookies are stored without permission, we require your consent for other types of cookies. Some cookies may be placed by third-party services featured on our pages

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### Final Statement

*This policy is a robust framework that aligns with World Green Hub commitment to its mission, values, and goals. World Green Hub and affiliated entities, including Aile School, will ensure clarity in its application and provide the necessary resources for its implementation.*

*For the successful realization of this policy, World Green Hub depend on the cooperation and support of all staff and stakeholders. Compliance with this policy will be encouraged, and World Green Hub will maintain an open dialogue to address any concerns or suggestions for improvements.*

*This policy will be reviewed annually to ensure an educational environment where safety and welfare of each individual is paramount. Any amendments will be communicated promptly to all parties.*

*For any questions or further clarification regarding privacy and security of information, please contact World green Hub Ltd. at [info@worldgreenhub.com](mailto:info@worldgreenhub.com), or call +447477205461.*

***This policy has been reviewed by The Senior Administration Team and Aile School's Founder and will take effect as of 7/2/2024.***